

CONSTITUTION

OF THE

LONDON BOROUGH OF BROMLEY

CHAPTER 1 - THE CONSTITUTION

1. Summary and Explanation
2. Management of the Constitution
3. Roles and Functions of Elected Members
4. Citizen's Rights
5. Decision Making
6. Governance, including Finance, Contracts and Legal Matters
7. Officers

CHAPTER 2 - THE FULL COUNCIL

8. The Role and Functions of Council
9. Council Procedure Rules
10. The Mayor and Chairperson of the Council

CHAPTER 3 - THE LEADER AND THE EXECUTIVE

11. The Executive
12. Executive Assistants
13. Executive Procedure Rules
14. Budget and Policy Framework Procedure Rules
15. The Executive Portfolios
16. Responsibility for Functions
17. Joint Arrangements

CHAPTER 4 - SCRUTINY

18. Introduction to the Policy Development and Scrutiny Process and Committees
19. Policy Development and Scrutiny Procedure Rules
20. Terms of Reference of Policy Development and Scrutiny Committees
21. Members of Scrutiny

CHAPTER 5 - COMMITTEES

22. The Committees and Sub-Committees of the Council
23. The Committees - Terms of Reference
24. Area Committees and Forums
25. Members of the Committees

CHAPTER 6 - SCHEME OF DELEGATIONS TO OFFICERS

26. Scheme of Delegation to Officers

CHAPTER 7 – ETHICAL GOVERNANCE

27. Member's Code of Conduct
28. Employee Code of Conduct
29. Member / Officer Protocol
30. Local Planning Protocol and Code of Conduct
31. Code of Governance
32. Guidance to Councillors: Membership of Outside Bodies

CHAPTER 8 – ACCESS TO INFORMATION PROCEDURE RULES

33. Access to information Rules

CHAPTER 9 – FINANCE RULES

34. [\(A\) Financial Regulations and Procedures](#)
[\(B\) Financial Regulations for Schools](#)
35. [Contracts Procedure Rules](#)

CHAPTER 10 – OFFICER EMPLOYMENT PROCEDURE

36. Officer Employment Procedure Rules
37. Politically restricted posts

CHAPTER 11 – COUNCILLORS' ALLOWANCE SCHEME

38. Member's Allowance Scheme

(Updated 11 December 2023)